



Parental Access to Student Records Form

AFFIDAVIT

Under FERPA, the university may (but is not required to) release any and all information to parents without the consent of the student, if the student is a dependent for tax purposes under the IRS rules. To verify dependent status, university offices should request some written confirmation from the parent, such as an e-mail, faxed, or mailed statement, or copy of the first page of the parent's most recent tax return showing the student as a dependent, with money figures redacted. If either parent carries the student as a dependent, then both parents have access to the information.

Date

Parents Name (please print)

Address

City, State, Zip

- 1. I am a parent of the Texas State University-San Marcos student listed below.
- 2. I am requesting a copy of the records listed below. I understand that there may be a fee charged for some documents.
- 3. My child is a dependent as defined in Section 152 of the Internal Revenue Code of 1986.

Student's name

Student's SSN

Records Requested

I understand that this affidavit is valid only for the current semester, but must be presented for each transaction.

Affiant's Signature

Sworn to and subscribed before me this _____ day of _____, _____.

Notary Public